

Hertfordshire Natural History Society

No (if any)

Receipts and payments accounts**CC16a**

For the period from	Period start date 01-Apr-18	To	Period end date 31-Mar-19
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Section A Receipts and payments

	General Fund (Note 1) to the nearest £	Project fund (Note 2) to the nearest £	Restricted Funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Subscriptions	7,978	-	-	7,978	7,622
Dividends & interest (Note 3)	2,823	-	-	2,823	2,656
Donations (Note 4)	238	-	-	238	1,376
Gift Aid	278	-	-	278	351
Sales of annual publications (Note 4)	4	-	-	4	-
Sales of Beetles, Butterfly, Avifauna, Geology & other HNHS books (Note 5)	-	17,654	-	17,654	3,513
Meetings	1,213	-	-	1,213	1,351
Exceptional items	-	-	-	-	-
Trading sales	-	-	-	-	-
Sub total (Gross income for AR)	12,534	17,654	-	30,188	16,869
A2 Asset and investment sales					
Receipts from sale of investments	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	12,534	17,654	-	30,188	16,869
A3 Payments					
Meetings	106	-	-	106	118
Printing and distribution of annual publications (Note 6)	5,314	-	-	5,314	6,163
Printing and distribution of books (Note 7)	-	20,004	-	20,004	387
General Administration (Note 8)	682	-	-	682	1,193
Website (Note 9)	1,735	4,136	-	5,871	5,640
Grants	-	124	-	124	-
Tree Sparrow project	-	528	-	528	440
Trading payments	-	-	-	-	-
Exceptional items	-	-	-	-	-
Sub total	7,837	24,792	-	32,629	13,941
A4 Asset and investment purchases					
Purchase of investments	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	7,837	24,792	-	32,629	13,941
Net of receipts/(payments)	4,697	- 7,137	-	- 2,441	2,928
A5 Transfers between funds					
A6 Cash funds last year end	15,711	31,129		-	46,840
Cash funds this year end	20,408	23,992		44,400	-

Notes

HERTFORDSHIRE NATURAL HISTORY SOCIETY

Notes to accounts 31/03/2019

1. General Fund

This is an unrestricted fund used to pay for the day-to-day running costs of the Society, including general administration, website hosting, events and our annual publications. Income from subscriptions, Gift Aid, dividends, and regular events are paid into this fund.

2. Project Fund

This is an unrestricted fund used primarily for specific projects such as major website enhancements, new one-off publications or other initiatives to further the objectives of the society. It is primarily funded from the sale of publications and donations.

3. Dividends and interest

Income primarily from the Society's long term investment in the M&G Charities Fund.

4. Annual publications

We took the decision to stop selling the annual Bird Report and Hertfordshire Naturalist to comply with HMRC rules on Gift Aid. They are sent free to members and back copies will be published on the internet.

5. Sales of books

Primarily sales of the new Beetles book, but also continuing regular sales of other publications, in particular the the Geology and Butterfly and other HNHS books (excl annual publications) through various outlets.

6. Printing and Distribution of annual publications

Bird Report 2016	£2,772
Herts Naturalist 2017	£2,531
Total	£5,303

7. Printing and distribution of Books

We spent nearly £20,000 in the period on printing and distribution costs for the new Beetles book, however we benefited from a contribution of £8,000 towards the cost from the Royal Entomological Society (shown under income). In accordance with the Society's policy all stocks of books are valued at NIL for balance sheet purposes

8. Administration Costs.

Of the total of £682, nearly half (£335) was spent on public liability insurance, with the balance spent mainly on the 1875 awards, membership fees, and the printing and distribution of AGM papers. distribution of AGM papers. £40 was incurred in fees for subs paid via the Virgin Money Just giving account

9. Website

£3,200 was spent on scanning back copies of the Herts Naturalist and the Bird report so they can be published on the web, and a further £936 on website development. The balance was spent on hosting and routine website maintenance.

10. Cash funds

The society has a number of accounts used for different purposes. All are unrestricted meaning money can be moved between them as necessary with the appropriate authorisations. They are:

Lloyds current account used for pretty much all day-to-day transactions and where most bills are paid from and income received. There is also a deposit account which holds a small cash reserve.

Santander current account used primarily used to collect a large number of older standing orders and income from the M&G charitable account.

Paypal account used primarily to collect payment for book purchases via the Internet.

Virgin Money account collects subscriptions and any Gift aid payable with the money received automatically transferred to the Lloyds current account.

11. Capital Movements

The Society has some long term investments in the M & G Charifund from which we get a regular income (see note 1)

Opening Bal 2017

£53,857

Closing Balance 31 March 2018

£54,273

Section B Statement of assets and liabilities at the end of the period

Categories	Details	General Fund to nearest £	Project Fund to nearest £	Endowment funds to nearest £
B1 Cash funds (Note 10)	Lloyds Current Account	12,545	-	-
	Santander account	7,773	18,921	-
	Lloyds Deposit Account	-	898	-
	Paypal account	-	4,173	-
	Virgin Money Account	90	-	-
	Total cash funds payments account(s)	20,408	23,992	-
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	M&G Charity Fund (Note 11)	Project Fund		54,273
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Natural History Book Collection	Project Fund	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
		Peter Tallantire		
		David Utting		